

OUUC board meeting January 5, 2012, 7:00 pm

Attending: Board Members - Curtis Tanner, Pat McLachlan, Kelly Thompson, Steve Tilley, Bonnie Shorin, Arthur Vaeni, Ann Yeo, Neil Marsh, Gail Gosney, Chris Gulrajani, Melanie Ransom.

7:05 Opening and Check in.

7:25 – Items not to be overlooked: Arthur Vaeni raises the point that the bright line between the two fundraising goals and the assets pledged may not be entirely firm, and it is possible that there may be adjustments of the funding to meet Board Priorities. Gail notes her observation that while we had greater involvement in the budget process, there was confusion and unclear lines of responsibility for outcomes in the budget setting that went with the level of engagement that the new governance structure set in place.

7:35 Revenues Discussion. Gail asks if the Board should approach revenues from a conservative platform, which would anticipate a smaller amount than pledged, even though this has not been an historical practice for the board. Steve notes that the Finance Committee suggested some scale back in the revenue projection from certain sources, also, in order to anticipate a more accurate budget, though there is a projected carry-forward from 2011. Steve urges a cautious approach to allocating the carryforward. Curtis moves that we accept the revenue projection of the Finance Committee. Gail seconds the motion. Discussion. The motion is approved.

7:55 Budget Discussion. Gail makes a straw proposal for the carry-forward to place \$2,000 in the building major maintenance fund and the remainder in an operating reserve to be established . Discussion. Curtis requests that we table this discussion because the carry-forward as speculative, and that we direct our time and discussion to the projected revenue and budget requests on the table.

Steve notes that the corrected budget proposal shows an unallocated amount of roughly \$7,000. Curtis urges that we evaluate some of the earlier budget choices in light of this unallocated amount. Kelly notes our budget situation in light of other private and public entities, vis a vis salaries, healthcare costs, etc.

Pat moves that we have a UUA compensation consultant come to work with OUUC prior to next year's budget and finance commitments for 2013. Gail seconds. Discussion. Motion Passed. Pat will be point of contact and will also work with the personnel committee via Eric Trimble.

Gail moves that we accept the salary figures as proposed by the Finance Committee for existing staff. Steve seconds. Discussion. Motion passed.

Discussion turns to benefits levels for staff. A motion is made to restore to the budget \$3,087 for retirement benefits for the Music Director. Seconded. The motion passed.

Gail moves that we take \$1,250 from the unallocated funds and combine it with \$6,000 from the carryforward in order to fund the connections coordinator position. Pat seconds the motion. Discussion includes statements of caution and a recommendation that increasing staffing on funds not yet firmly established is risky and should be therefor be deferred until the carryforward is certain. Steve suggests that we delay identifying it as a paid position until February and if funds are available, the position could be advertised as a one year position. The motion is withdrawn and will be reconsidered in February.

Gail and Pat move that, from the unallocated funds remaining after the budget revision to increase the Music Director benefits, Communications Committee be funded at their full request, that the budget for Kitchen and Hospitality be funded at \$1,800, and that the Addictions Ministry be funded at \$900. Seconded. Discussion - this proposal leaves \$1,465 unallocated. Seconded. Approved.

Curtis crafts a motion to offer to the congregation: The board priority, if there are sufficient carryforward funds, is to hire a part time connections coordinator for a one term position for the balance of 2012. Seconded. Approved.

This budget will be posted online and copies made available at Sunday service so that the congregation has adequate time to review prior to the congregational meeting.

9:10 **Building/Capital/Space.** Warren and Harmon have met with the City to offer the revised and scaled down parking and stormwater design, and anticipates vetting this with neighborhood in the near future. Regarding building funds- Steve notes that in response to comments he has sent a memo to the board and the program council indicating that the building reserve is in compliance with board policies.

9:15 Motion to approve these minutes was made and passed.

9:25 Closing and Adjourn.

Kelly Thompson, Board President

Bonnie Shorin, Board Secretary

Board announcer sign up:

Jan 8 9:00 Steve, 11:00 Bonnie

Jan 15 9:00 Curtis, 11:00 ?

Jan 22 9:00 Steve, 11:00 Ann

Jan 29 9:00 Pat, 11:00 Gail