

OUUC Board Meeting Minutes
January 10, 2019
OUUC Classroom 3

Board officers present: Don Melnick, President, Fritz Wrede, Vice-president, John Tafejian, Treasurer, and Jim Anest, Secretary.

Members at large present: Sara St. Clair, Wendy Tanner, Barry Zickuhr, Christine Parke, Maureen Canny.

Members at large not present: None

Ex-officio Board Member present: Reverend Eric Posa

Congregational members present: Neil Weinberg, Tim Ransom (by phone for a portion of the meeting)

Opening words were shared by John.

We did a brief welcome and check in with one another.

We all read the Board Covenant.

We reviewed the agenda and agreed to minor adjustments.

The Consent agenda was approved, which included the 2 meetings the board had on Dec. 9 and Dec 16, 2018. The latter meeting was a special meeting called by the officers because we had to reschedule our Dec. 12 congregational meeting due to a power outage, and authorized continued church operation after the new year.

Congregant Neil Weinberg was present, primarily to show support for the Tiny House initiative. Tim Ransom participated by phone for the portion of the agenda regarding Tiny houses to aid the homeless.

Tim Ransom followed up on his written proposal to the board, that OUUC partner in some way with the City of Olympia and other local faith communities to address homelessness in our area. The Faith in Action Ministry of OUUC will lead a linkage meeting on January 20 on the general issue of local homelessness, and how our congregation might choose to become involved in current efforts.

John reported on various financials.

- The December budget numbers are not yet available due to year end accounting procedures.
- Stewardship pledges are slightly above the target for the year.
- The Endowment fund has recently received some sizable contributions.

Eric reported that a Healthy Congregations training will take place on March 2 from 10 AM to 3 PM. The purpose of the training is to promote meaningful dialog among congregants about what living in our covenant means.

Eric reported on the progress by the Ministerial Search Team (MST). Prospective candidates are now in the process of showing interest in OUUC.

Eric has been asked by the regional UUA to spend a few hours working on a team to assist the Port Townsend congregation on some questions regarding their interim ministry needs.

Eric reported that the annual Auction does not yet have a chairperson.

Mo reported on progress with the Books, Brownies, and Beans fundraiser, which appears to on track.

The board discussed the upcoming rescheduled Congregational Meeting of January 13 at 1 PM. The meeting will be preceded by a brunch potluck. Board members agreed to meet in the sanctuary at 12:45 to help set up the room.

We affirmed our plan for a board work session on Saturday, January 12, 2019, but changed the time so we are now meeting from 9 until 2. We also agreed to read the book "The Nested Bowls" by Laura Park as preparation for that session.

There was closing reading by John.

We adjourned our regular meeting and had a short meeting in Executive Session on a personnel matter.

The next board meeting will be Thursday, February 14, 2019.

Submitted this 11th day of January, 2019 by Jim Anest, Board Secretary.



Faith Community & City Tiny House Pilot Partnership

Purpose: To provide support services to enable faith communities and non-profits to establish and manage tiny house and transitional shelter facilities on public or private properties to house homeless people.

Description: The City of Olympia will provide funding and support for a one-year pilot program (2019) for one mid-size and two small sites. The non-profit and faith communities will host and manage these tiny house/shelter villages on their property with City-contracted support, as well as build and supply the tiny houses. The faith community may also contribute to group facilities for homeless people on public land managed by the City.

Steps:

1. Form a Working Group with City staff, representatives of faith communities and individuals with expertise in establishing tiny house communities.
2. Identify faith community sites/hosts
3. Design a program for the City to contract with a non-profit organization to provide services for faith communities including:
 - a. Screening of potential candidates for tiny houses (*the City prefers Coordinated Entry be used; hosts may establish overlay criteria to fit their needs*)
 - b. Provision of portable sanitary facilities
 - c. Provisions for water and sewer services
 - d. Provision for removal of trash
 - e. Linkage to social service providers for aiding residents to deal with mental issues, find jobs and transition to better housing
 - f. Develop a sample contract format for residents to sign with the managing non-profit and the faith community (*the NGO must be willing to sign a non-discrimination agreement*)
4. With support of City resources, use best practices to engage with surrounding neighborhoods.

Estimated Costs for Pilot Project

* For budgeting purposes only. Line items subject to change. The City has pledged up to \$100,000 in 2019 to support the Pilot Project.

City & Faith Community Pilot Project Partnership for Emergency Housing Facilities			
Estimated Cost - 2019			
City Contribution	Monthly Cost	Annual Cost	Note
Small Site #1 (Up to 6 units)			
Portable Toilets	\$200	\$2,400	1 ADA stall, maintenance 1/wk
Portable Handwashing Stations	\$150	\$1,800	1 station
Water Service	\$35	\$420	Difficult to separate billing from primary use
Sewer Service	\$22	\$264	Difficult to separate billing from primary use
Trash Service	\$61	\$732	95 gallon 1/wk
Fencing		\$7,500	May be needed as screening required
Small Site #2 (up to 6 units)			
Portable Toilets	\$200	\$2,400	1 ADA stall, maintenance 1/wk
Portable Handwashing Stations	\$150	\$1,800	1 station
Water Service	\$35	\$420	Difficult to separate billing from primary use
Sewer Service	\$22	\$264	Difficult to separate billing from primary use
Trash Service	\$61	\$732	95 gallon 1/wk
Fencing		\$7,500	May be needed as screening required
Mid-Size Site (10-20 units)			
Portable Toilets	\$320	\$3,840	1 ADA + 1 standard stall, maintenance 1/wk
Portable Handwashing Stations	\$300	\$3,600	2 stations
Water Service	\$35	\$420	Difficult to separate billing from primary use
Sewer Service	\$22	\$264	Difficult to separate billing from primary use
Trash & Recycling Service	\$157	\$1,884	1.5 yard dumpster picked up 1/wk
Fencing		\$12,000	May be needed as screening required
Contract with NGO		\$25,000	Based on Eugene cost. Screening of potential candidates, link to service providers, assist with management
Contingency		\$25,000	
TOTAL ESTIMATED ANNUAL COST		\$98,240	

Attachment Tiny House Proposal page 2 of 3

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