

OUUC BOARD MEETING MINUTES

Thursday, May 14, 7:00 – 9:00 PM on Zoom

We are a liberal religious community that opens minds, fills hearts, and transforms lives.

Board Officers Present: Arnold “Fritz” Wrede, President (*outgoing*); James Trujillo, Vice-President; Barry Zickuhr, Secretary

Members at Large Present: Don Melnick (*outgoing*), Christine Parke, Brian Coyne, Wendy Endress, Jason Martinelli, Sally Alhadeff, Diana Finch, Rich Kalman

Ex-officio Member: The Rev. Mary Gear

Members absent: John Tafajian, Treasurer (*outgoing*)

Congregational members present: none

Opening words: Chris Parke

Welcome New Members

Check in

Review Agenda - approved

Consent Agenda - April Board Minutes *Approved*

Congregational Member Concerns/Comments No congregational members present

Discussed adding a notice to Wednesday update the week prior for congregation to be aware of Board meeting and to contact the Board via email in order to attend or submit comment. ***Barry will get email set up.***

Board Transitions and Election of Officers

James Trujillo elected President ***unanimously***

Chris Parke elected Vice President ***unanimously***

Jason Martinelli elected Treasurer ***unanimously***

Barry Zickuhr elected Secretary ***unanimously***

Financial signature authority

The Board moved to assign signature authority of all accounts to the new Board Treasurer, Jason Martinelli; and to remove signature authority from the outgoing Treasurer, John Tafajian. ***Approved unanimously***

Proposed Governance Policy changes

4.2.4 Absentee Ballots – amended during the meeting, and ***Approved unanimously***

Disruptive Behavior Policy

Move to Zoom Listening Session

Discussed policy regarding is this Board or Operations. Noted there is a new Safety committee. Suggested that this policy is a dual responsibility with the Board & Operations. Goal with this is to start the dialog with the congregation. Noted that the Healthy Congregations movement didn't have enough energy when it was broached last year by Rev Eric Posa. We should move forward with the listening session. Schedule will be taken offline; ***James will work on schedule.*** Chris, Don & James were primary authors of policy.

Ministerial Report

Reviewed some of the items in Rev. Mary's log. Noted our work on copyright issues to ensure we are in compliance. UUA sent something today that recommends congregations meet online until next May. Funds have been received for PPP, and our bookkeeper is tracking expenditures to prepare for compliance with PPP forgiveness policies. We are now into Realm accounting, and our bookkeeper is adding transactions for this year.

Minister evaluation

James will schedule and coordinate finalizing this, Sally will write the final report. We discussed scheduling and how to coordinate this in time for the July 1 deadline.

How can we be nimble during this time of pandemic?

Discussed technology upgrades in the time of Pandemic. Rev Mary discussed reviewing the bylaws & governance policy to determine what might be modified to help us be more nimble – for example the PPP required congregational approval, and we would have had to schedule a meeting if we hadn't had one already on the books.

As bylaw changes require a vote of the congregation, this is a good time to start this review. **Review team will be Sally, Rich, Brian and Barry.** Questions to focus on include:

- 1) What longer term issues are there for the December congregational meeting
- 2) Is there any bylaw change that requires a shorter timeframe necessitating an emergency meeting.

Grading James graded us a B

Review new business and assignments for next meeting

Tasks and assignments:

Barry will work with Rev Mary to set up a board email address for member board meeting attendance requests.

James will work on schedule for Disruptive Behavior listening session

James will be PM for the Ministerial evaluation, and will develop a schedule, assignments and coordinate responses

Sally will write the final report for the UUA

Sally, Rich, Brian and Barry are the team to review the Bylaws & Governance Policy in order to identify areas that might restrict us as a whole from being more nimble and responsive to sudden change or issues.

For next meeting – What are our responsibilities for leading in times of rapid change.

Diana will do opening & closing words

Barry will grade the meeting

Closing

Respectfully submitted this 14th day of May, 2020 by Board Secretary Barry Zickuhr
