

OUUC BOARD MEETING MINUTES

Thursday, July 9, 7:00 – 9:00 PM on Zoom

We are a liberal religious community that opens minds, fills hearts, and transforms lives.

Board Officers Present: James Trujillo, President; Christine Parke, Vice-President; Barry Zickuhr, Secretary

Members at Large Present: Brian Coyne, Sally Alhadeff, Diana Finch, Rich Kalman, Wendy Endress

Ex-officio Member: The Rev. Mary Gear

Members absent: Jason Martinelli, Treasurer;

Congregational members present: none

Opening words: Barry Zickuhr

Check in

Review Agenda

Consent Agenda - June Board Minutes **approved**

Congregational Member Concerns/Comments no congregational members present

Committee Reports

- **Capacity Planning**

The group is reviewing the new charge to go beyond capacity planning and to include building use and re-inhabitation. Rev Mary revamped the charge and added new questions to consider. Some issues include people around the building now that it is largely uninhabited. There is some evidence of drug use, etc. outside the building.

Chris will check with the new members and we will finalize the list of members in August.

- **Revenue Enhancement**

John T. has asked to step down as the lead of this team. Wendy Tanner has joined the team

Jason has been doing a great job in sorting out the operational vs Board issues with the accounting system, so it not able to move to take lead. Rev Mary recommended another board member. Diana and James joined the team.

- **Bylaws & Ministerial Report**

We met again, made another set of revisions. Aiming at presentation in September.

Time requested at the August meeting to review with the board. Sally touched base with Rev Mary per request last meeting.

Communication update – volunteer needed

Barry will do this month's. There were a few elements of feedback that James & Rev Mary received. Rev Mary's was that the person wouldn't have read all of this, but watched James all the way through.

As we do these, they need to be reviewed by at least the board officers and possibly Rev Mary prior to going out to the public. Can be posted on our Church YouTube channel, and advertised on our twitter & facebook accounts.

Ministerial Report

Rev Mary is on study leave this week. Realm transition is going beautifully. Contractor in Texas is already through May's information and the reports are very good. Finance Consulting team is developing policies and this is important for managing risk.

Realm has changed to OUUC Connect. It looks good! There was a question about the phone app, which has not changed.

Executive Session use

The current definition of the executive session is quite broad. We need to ensure that the Board is transparent to the congregation. Perhaps the use of our last executive session was not necessary?

If we go into session, should our first question be “is this a proper use of executive session?”

Barry pointed out the UUA take on [Executive Session](#), noting that anxiety in a crisis can be a reason.

Discussed whether to add this to the Bylaws, and the Bylaws committee will review this for potentially adding to the December changes..

Rich recommended that as we minute the topic of the session, we also list the reasons for the question to be addressed in the executive session.

Execute Session –staffing question

Closed.

Brian moved that we add the reserve budget question to the agenda - *Approved unanimous*

This is to approve the use of reserve funds to make staffing changes per Rev Mary’s staffing and religious education plan

Barry moved that we release the reserve funds in the amount of \$6,500 to fund this plan, and work with the stewardship team to include this in the budget request going forward. – *Approved unanimous*

Discussed funding and budgets.

Stewardship Team participation and Board role

Rev Mary reviewed the history of Stewardship at this congregation, and that the Stewardship Team needs direction, which should come from the board. Since this is a new governance model, we need to build this infrastructure as we go. Many churches have already done their stewardship drives online, and there are great resources now for us to review.

Wendy noted that we should probably have one or two board members on the committee as ex-officio or on the committee.

Barry and Wendy volunteered to join the committee as the board liaisons. Barry will contact Sally B. about joining the team.

Non-Covenantal Behavior Policy – moved to next month.

Review new business and assignments for next meeting

Tasks and assignments:

Chris will verify new members for Capacity Planning, and present finalized list in August for approval

Diana & James will join the Revenue Enhancement subcommittee

Barry will do this month’s board video

Bylaws Committee will present identified changes to bylaws & gov manual next month

Bylaws Committee will review the Executive Session bylaws to possibly increase transparency

Barry & Wendy will join the Stewardship team

Barry will send Doodle Poll for Board Saturday availability in August for a retreat.

For next meeting (Thursday, August 13)

Sally & Rich will do opening & closing words

Brian will grade the meeting

Closing

Respectfully submitted this 9^h day of July, 2020 by Board Secretary, Barry Zickuhr
