

## OUUC BOARD MEETING MINUTES

Thursday, January 14, 7:00 – 9:00 PM on Zoom

*We are a liberal religious community that opens minds, fills hearts, and transforms lives.*

**Board Officers Present:** James Trujillo, President; Christine Parke, Vice-President; Jason Martinelli, Treasurer (late); Barry Zickuhr, Secretary

**Members at Large Present:** Brian Coyne, Diana Finch, Wendy Endress, Rich Kalman (late)

**Ex-officio Member:** The Rev. Mary Gear

**Members absent:** Sally Alhedeff

**Congregational members present:** none

**Opening words:** Barry

**Check in** everyone

**Review Agenda** James reviewed the agenda, amended to add Sally's request for leave of absence

**Consent Agenda – approved**

**Congregational Member Concerns/Comments** Discussed

Sally A. leave of absence request – moved to allow 3 months, then revisit in the March meeting.

**Seconded, approved unanimous.**

### **Ministerial Report**

Currently a \$77K surplus, still reviewing. Several one-time gifts, share the plate was higher, expenses were lower. Rev Mary will confirm this with the bookkeepers. This excludes PPP \$\$.

Discussed upcoming sessions with Sara and leadership on the new book from UUA involving White Supremacy in our denomination.

Discussed questions on documents forwarded by Rev Mary. It might be good to know which justice committees are formally sponsored or supported by OUUC. Recommended wordsmithing changes to Org Chart for Rev. Mary.

### **Treasurer Report**

Jason demonstrated the new bookkeeping & finance reports on Realm. Discussed using these to provide quarter's reports to congregation.

Discussed proprietary nature of information about OUUC finances.

### **Committee reports**

- VME  
Officially signed off on contract with Jake. Formed Project Lead Team meeting on Saturdays: James, Chris, Diana, Rich & Barry.  
Sub team leads include: Chris & Diana, Communications; Rich, Writing; James & Barry, Operational Definition and Monitoring  
Working on key dates & stakeholders to work with Jake. Discussed process and questions around the project status.  
RACI – Board Accountable, Jake & Subteams Responsible, Consulting with Congregation, Staff, Rev. Mary.  
Clarified how to correctly submit communications to staff – CC Rev. Mary
- Calendar Re-set  
Team includes Jeff Goltz, Fritz Wrede, Mo Canny, Wendy & Brian  
5 meetings for planning to meet May timeframe. Goal to have Governance, Fiscal & Program calendar to align.  
Noted a lot of work for the April meeting for the board. Discussed scheduling for both VME & Calendaring work.

### **Revenue Enhancement**

- Approve Endowment Committee change

This will shift the committee from Endowment to Legacy Planning, broaden the purview of the committee, and change how gifts are solicited. The intent is for large capital projects, not for operational budget.

**James moved** to change the Endowment Committee to the Endowment and Legacy Gift Committee which has broader scope which encompasses all gifts and can be used for major gifts, capital campaign and endowment. **Seconded, and approved unanimous**

- Recommend Major Fundraising Campaign

Noted that the Revenue Enhancement Committee recommends the next Board commence a fundraising campaign for retiring the mortgage and other major projects. These are deferred for the next Board retreat.

- ~~Consider additional online Auction~~

### **Review Board Portal**

Barry presented the new Board SharePoint Portal to assist the board in collaboration and managing documents.

### **December Minute change – Approved unanimous**

### **Review new business and assignments for next meeting**

Tasks and assignments:

Jason will work magic with the Realm financial data presentation and will start the Endowment & Legacy Gift Committee.

Diana reviewed the meeting and gave us a B+

### **For next meeting (Thursday, February 11, 2021)**

Brian will do opening and the closing words.

James will grade the meeting.

Brian will do the board video.

### **Closing Barry**

Respectfully submitted this 14th day of January, 2021 by Board Secretary, Barry Zickuhr

---