

OUUC BOARD MEETING MINUTES

Thursday, October 14, 2021 7:00 – 9:00 PM on Zoom

A loving, just and healthy world. We welcome, wonder, embrace, empower, bridge and become.

Board Officers Present: James Trujillo, President; Arlene Colerick, Vice-President; Jason Martinelli, Treasurer; Rich Kalman, Secretary

Members at Large Present: Brian Coyne, Diana Finch, Eric Ness, and Jean Phillips

Ex-officio Member: The Rev. Mary Gear

Members absent: none

Congregational members present: none

Opening words: Diana

Check in everyone

Review Agenda James reviewed the agenda.

Consent Agenda –

Congregational Member Concerns/Comments: Rev Mary reported hearing positive feedback on the Board's listening session on Monitoring.

Ministerial Report:

- The HVAC project is on schedule to be completed by Oct 24th.
- OUUC's new website will soon go live.

Committee reports:

- **Finance: Land Sale – Jason** The Springer Land (donated by Julius Springer 2007) is not physically connected to the church and is surrounded by someone else's property. We have no access to it, but have to pay taxes on it. We would like to sell it to the owners of the surrounding land, or get an easement to use it. Rev Mary will email the surrounding land owners letting them know our desires. The board has considered bylaw 5.I.B.3 and determined that it has the authority to proceed with a possible sale.
- **Health and Safety – Brian** said that we are continuing with our Health and Safety policy of following the state guidelines. Darlene is researching guidelines as pertains to the number of small groups that can use the building simultaneously.
- **Legacy Planning – Diana** is working with the committee to organize their charge, including the education of the congregation about legacy planning. She and Rev Mary are working with a potential donor. Legacy giving may either go to the endowment, or go to fundraising for a specific project (e.g. capital expenses). We need to be clear about all the types of gifts congregants may give, how the funds may be used, and documenting gifts as they are given and how they are used. Currently the endowment is at \$456,341.00 – near its goal of \$500K.
- **Stewardship – Eric** and the committee completed a postal mailing to all congregants after Rev Mary's sermon on stewardship. Those who have not pledged will receive emails, and those who have pledged in previous years, but not this year, will get emails and phone calls to remind them to do so. All board members are urged to pledge early and to then notify Eric that we have pledged. Board members are also asked to complete the skills and interest survey.

Board Vacancy – James: We were sad to see Amy leave the board. We are looking to the LDC to find a replacement.

Communication with Congregants, Publishing the agenda before meetings: The board decided to publish its next meeting agenda in both the newsletter and on the website, along with a notice that the agenda is subject to change.

Debrief Listening Session – James reported that we got good feedback on the meeting. Some suggested that, in addition to surveying new members regarding their satisfaction with OUUC, we could add surveying existing members. People appreciated the follow-up summary of what the board heard.

In November the board will consider updating the governing policy to accommodate the new monitoring policy. The new wording will go out to the congregation along with the meeting announcement and the agenda. The approved policies will be posted on the new website.

Strategic Direction: During the last “board year” the board focused on Covid, and writing & adopting our new Vision Mission and Ends. It also planned for shifting the financial year and shifting Legacy Planning. This year we are changing board policies, executing on legacy planning, and moving forward with shifting the financial year. In the second part of this board year we are looking toward retiring our outstanding debt (mortgage and personal loan: \$280K) plus replacing the HVAC system. These projects have reduced our reserves. Our aging physical plant is in need of routine maintenance and repair, some of which is very expensive. In the coming months, we shall decide if we want to hire a consultant to organize a strategy for stewardship and a large fund drive for a capital campaign.

Review of Sept BOT Meeting Minutes: The board reviewed the draft September Minutes and updated the minutes with an additional bit of information. Then the September minutes were approved as amended.

Review new business and assignments for next meeting:

- **Jason, will draft a letter to the neighboring land owner regarding land purchase. Brian and James will look at the letter. Rev Mary will send it to the land owner.**
- **All board members will complete our pledges and the talent survey ASAP, and then notify Eric that we have done so.**
- **Next meeting James will bring the monitoring draft for a vote.**
- **Shortly before the next board meeting, Rich will prepare a packet of information about the new governing policy, including as related to monitoring, for all board members to consider before the next board meeting.**
- **Shortly before all future meetings, Rich will send Darlene the upcoming meeting agenda to be published, along with the meeting announcement, in the Tuesday newsletter and on the website.**
- **Arlene will contact the LDC, and ask them to find a board member as a replacement for Amy.**

Brian reviewed the meeting and gave us an A

For next meeting (Thursday, November 18)

Brian will do opening and the closing words

Arlene will grade the meeting

Arlene will do the board video

Closing

Respectfully submitted this 14day of October, 2021 by Board Secretary, Rich Kalman.
