

## OUUC BOARD OF TRUSTEES MEETING MINUTES

Tuesday, November 19, 2024, 7:00 – 9:00 PM on Zoom

*A loving, just and healthy world. We welcome, and wonder, embrace, and empower, bridge and become.*

**Board Officers Present:** Susan Moon, President; Tami Black, Vice-Pres; Rich Kalman, Secretary  
**Members at Large Present:** Sally Alhadeff, Arlene Colerick, Lee Doyle, Dieter Jacobs, and Karmel Shields  
**Ex-officio Member:** The Rev. Mary Gear  
**Members absent:** Jeff Goltz, Treasurer;  
**Congregational members present:** none

**Opening words:** Sally  
**Check in** everyone

**The Minutes of the October 2024 Board Meeting were approved.**

Susan reviewed the agenda.

Liaison reports were accepted.

### **Ministerial Report— Rev. Mary reminded the board to review the ministerial contract**

- Rev. Mary suggested that the board conduct a periodic review of the Ministerial Agreement at a future meeting.
- Budget Aspirations: Stewardship Team has asked what we would do if we had more funds. **Rev. Mary listed some priorities (Just and Equitable Health Insurance, providing 2 services, creating a member engagement staff position, and provide more administrative support). The board unanimously approved this list of priorities.**
- The board's request in the budget: Rev. Mary needs an amount from the board to put in the proposed budget before the Stewardship Drive.
- The board decided to host a Thursday Night Dinner to promote Stewardship Drive Feb 13. also writing thank you notes.

### **Financial Sustainability Committee's role in Stewardship**

- Arlene said that we need to recruit more members to the Financial Sustainability Committee (FSC)—especially people new to leadership at OUUC, and people interested in thinking about OUUC's future. Rev. Mary's role in stewardship would be to help shepherd the stewardship team, and work with the FSC.

### **Our plan and intention for the solar panel project**

- The board confirmed that this project is part of operations. This is not a current priority of the board and the outlook for solar grants is not bright after the election. **The board decided to delegate the investigation into solar panels to Rev. Mary and the B&G team. It may be referred back to the board when a decision needs to be made on a specific proposal.**

### **Fund dispersion from the cookie fundraiser**

- In the past, proceeds from the cookie fundraiser were designated for the hospitality fund. This year will be the same. Isaac has set up a general reserve fund for hospitality. In future years, designation of fundraiser proceeds will be decided by the FSC.

### **Approve Auction Date**

- Jason and Alicia Martinelli agreed to chair the auction event. **The board unanimously approved May 3<sup>rd</sup> for the auction.**

### **Resumption of 2 services as soon as we can**

- **The board approved having two services as a trial from January 15 through June for a cost of up to \$6500.** It would be good to advertise this change to the broader community.

## Priorities this year- from the retreat and recently

- Susan showed the board a re-organized list of Goals and Strategies:
  - Create a coherent sense of self as a congregation.
  - Emphasize re-connection as a community after the pandemic. Unite around our stated mission.
  - Focus on deeper and sustained relationships with organizations we currently help financially.
- Dieter suggested we also need to become reacquainted with ourselves after the pandemic. Including the Zoom part of our community (who may not come in to the church) is also important. Lee, suggested recreating a solid sense of values, present our mission to the larger community, and reconnect
- Susan also showed us Goals related to the new Governance Manual (global and practical items).
  - Create a Governance Committee
  - Create a Finance Team to decide financial items.
  - Define the Responsibilities of the Board (in global and practical terms).

## Next Meeting December 17, 2024 Topics and Review Assignments

- **Create a governance committee**
- **Susan will do opening a closing words.**
- **Karmel will grade with a rubric.**

## Liaison Reports & Agenda items due: December 14, 2024

**Grade the Meeting:** Lee reviewed the meeting and **graded** us B.

## Closing words - Sally

## Assignments

1. **Rev. Mary** will present a proposed budget to the board by January 16, 2025.
2. Rev. Mary will begin the process of creating an OUUC Tee Shirt. **Lee** will help with graphics. **Arlene** will be a resource.
2. **Susan** will send board members her revised list of goals and we will all communicate about them via email.
3. **Susan**, and **Rev Mary** will communicate with the EAT about the solar panel presentation.
4. **Susan** will request special color name tags for the board

## Pending Business as of 10-15-24

1. Follow up on the Reserve Study Task Forces report & recommendations
2. Review Board Goals from Retreat
3. The board needs to decide on a dollar amount for Board Discretionary Spending to be put into next year's budget.

## Review Key Deliverables

- Revise policy governance manual, endowment policy – Susan (Jeff);
- Review and approve the vision of governance (part of above);
- Determine the process for adopting a behavioral covenant – Rev. Mary and board; completed
- Form and support a fundraising committee – Arlene;
- Prepare the congregation for Rev Mary's sabbatical – Arlene & Board;
- Host a Thursday evening dinner – Karmel.
- Board will provide a Thursday Night Stewardship Dinner on Feb 13. Karmel will coordinate this.

## Five year cycle of review identified 1-20-24

- 95
- Governance (policy and bylaws, manuals) (started 2023-2024 church year)
  - Congregational covenant
  - Capital needs and campaign
  - Mission/vision
  - Strategic planning

100

Respectfully submitted this 17<sup>th</sup> day of December, 2024 by Board Secretary, Rich Kalman.

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