

## OUUC BOARD OF TRUSTEES MEETING MINUTES

May 13, 2025 7:00 – 9:00 PM on Zoom

*A loving, just and healthy world. We welcome, and wonder, embrace, and empower, bridge and become.*

5 **Board Officers Present:** Susan Moon, President Jeff Goltz, Treasurer; Rich Kalman, Secretary  
**Members at Large Present:** Tami Black, Arlene Colerick, Lee Doyle, Dieter Jacobs, and Jeneé Wolfram  
**Ex-officio Member:** The Rev. Mary Gear  
**Members absent:** Sally Alhadeff  
**Congregational members present:** none

10

**Opening words:** Lee  
**Check in:** Board Members

### **Consent Agenda:**

15

**The Minutes of the April 15, 2025 Board Meeting were accepted as revised.**

- Susan reviewed the agenda.

20

**Ministerial Report:** Rev. Mary reported that the Auction netted \$25,300. Other good news is that she offered the Office Manager position to Ian Steffan.

- Budget Review and Discussion. We discussed increasing our expectation of pledge fulfillment and other likely increases to expected revenue.
- We looked at a variety of line items that could be trimmed in order to balance the budget.
- We reached consensus on a 2.5% COLA, but put budget approval on hold until May 20<sup>th</sup>.

25

### **Board Items:**

- Treasurer's Report: Expenses and revenues are coming out fine.
- Planning for: 5/20 Capital Budget Meeting,
- Board Sunday re: Two Services on 5/18
- 6/1 Budget forum;
- Plan Annual Meeting Agenda6/8: New LDC and Board members will be voted on, as well as changes to the Bylaws.

30

**The Board went into Executive Session at 8:12 to discuss Personnel Matters:**

35

### **Assignments**

- Susan will talk to Rev Mary about the Budget.
- Rev. Mary will present the Operational and Capital Budgets.
- Opening and Closing words: Rich

40

### **Topics for Next Meeting:**

- Preparing for the Congregational Meeting.
- Operational Budget
- Proposing Changes to the Bylaws
- Capital Budget and Presentation on June 8<sup>th</sup>

45

**Liaison Reports & Agenda items due: May 17**

**Grade the Meeting:** Arlene graded the meeting A.

50

**Closing words:** Lee

## **The Big Question 2025:**

### **How Shall We Adapt to Being a Bigger Congregation**

- 55           Who have we been
- Who are we now
- Where are we going

### **Board Goals for the year (identified at Board retreat 3/29/25)**

- 60           1. **Board Operations** Focus, especially maintaining info and continuity from year to year
1. Create Exec Committee and clarify process for decision-making between meetings
2. Clarify Ops Policies and Methods (Governance Clarity?)
3. Establish and maintain centralized document storage on Google Drive
4. Focus on Board Education and develop process for education new board members
- 65           2. **Engage the Congregation**
1. Hold “The Big Question” forums (How Do We Adapt to Being a Bigger Congregation?)
1. Focus on effective follow up with participants – share information
- 70           3. **Prepare for future Ministerial Transition**
1. Clarify Roles and Authority
2. Normalize minister transitions
3. Prepare financially
4. Establish and follow an evaluation process

Respectfully submitted this 17<sup>th</sup> day of June 2025 by Board Secretary, Rich Kalman