

**Olympia Unitarian Universalist Congregation**  
**Congregational Meeting**  
**May 1, 2021, 1:00 PM**

Board President James Trujillo chaired the meeting. Also attending were Vice President Arlene Colerick, Secretary Rich Kalman, Treasurer Jason Martinelli and Members at Large Brian Coyne, Wendy Endress, Christine Parke, Diana Finch, Barry Zickuhr (Sally Alhadeff is on leave).

1:00 The meeting was opened with chalice lighting and a reading offered by Rev. Mary Gear.

1:01 Comment on Covenantal Behavior – President James Trujillo Welcomed the congregation and reviewed the Behavior Covenant for this meeting.

1:02 Adoption of Agenda - James

1:04 Verification of Quorum – Barry Zickuhr verified that at least 76 members were present (62 needed).

1:05 Comment on Rules: use of informal address. Neil Marsh served as Parliamentarian- James

1:06 The minutes of December 2020 Congregational Meeting were **approved**.

1:07 Reports on Board Activities, monitoring, ministry updates and financial updates.

- From the Board – James reviewed the board decision to suspend monitoring due to a) the pandemic made normal operations difficult, b) the previous board had decided to suspend monitoring until the new minister gets settled, c) the present board decided to have our Mission and Ends updated. Therefore the methods for monitoring the Ends will need to be revised as well. James reviewed the process we used to create new Vision, Mission and Ends. Other board actions in the past year were summarized:
  - Adopting a disruptive behavior policy that as recommended by the previous board.
  - Focusing on emergency and covid operating policy
  - Congregational Health and Safety Committee created a Response to Pandemic Report
  - Revenue Enhancement Committee reviewed revenue enhancement opportunities.
  - Calendar Evaluation Committee evaluated aligning the fiscal and social calendars.
  - The board looked at board growth opportunities, skill building and recruitment.
- From the Minister – Rev. Mary said church finances are healthy ending the fiscal year with a surplus of \$23K due to lower expense (pandemic) and more donations than expected. The surplus was put into the building major maintenance fund, the operational reserve, various program expenses and into a budget surplus reserve. We anticipate repair of the HVAC system will be covered by the major maintenance fund and PPP reserve. More details to come.
- From the Treasurer – Jason Martinelli explained BB&B raised over \$10K. The Auction raised \$32K. He also displayed a graphic representation of our income and expenses. The board is shifting the Endowment fund to Legacy Giving account which will have more flexibility for the donors and for use of the funds.

1:20 Vision, Mission and Ends informational update – James showed the new Vision, Mission and Ends and reviewed the process of getting input from the congregation which led to the creation and revision of the VME. Rich Kalman thanked the writing team and explained how recent feedback from

the congregation was incorporated into the revised Mission and Ends statements. Additional comments were solicited from the congregation.

1:45     Monitoring – James shared the purpose and progress of the monitoring team, and how monitoring of the Ends will be accomplished. He gave several specific examples of how this may be done.

1:49     Bylaw (section 9) changes to move OUUC's Fiscal year to July 1 through June 30, to match our Program year. This will also change (section 4) the Annual Congregational meeting deadline to from May 1 to June 1 of each year--all changes to take effect July 1, 2022. Wendy Endress explained how this change would affect major fundraising and social events at OUUC. After discussion the congregation voted to approve each of the changes to the bylaws. James thanked the committee members who worked on the calendar changes.

1:09     Election of Board Members – Leadership Development Committee (LDC) Co-Chair Karen Jackson presented a PowerPoint about the LDC and their process. Karen named the candidates nominated to serve on the board of trustees: Amy Bertrand, Arlene Colerick and Eric Ness. The congregation **voted unanimously to approve** the slate of nominees.

Karen nominated Tim Ransom and Pat Sonnenstahl to serve on the LDC. The congregation **voted unanimously to approve** the slate of nominees.

2:16     Leadership Recognition

- James and Sharon Love recognized retiring LDC members: Karen Jackson and Erik Felch.
- James recognized retiring board members: Barry Zickhur, Wendy Endress and Chris Parke.

2:21     Closing Words by Rev. Gear

2:22     Adjourn

Respectfully submitted this 22<sup>nd</sup> day of May 2022 by Board Secretary, Rich Kalman

---